

Information Sheet Affected Persons - booking request

With the following information we would like to give you an overview of the collection and processing of your personal data by us and your rights under the data protection regulations.

1. Who is responsible for and controls the processing of the data?

Rheingrund Immobilien GmbH & Co. | Objekt Oberstdorf KG
Martin-Luther-Platz 26
40212 Düsseldorf
Managing directors: Patrick Ludwig, Harald Feit

2. How to contact the responsible data protection officer?

Rheingrund Immobilien GmbH & Co. | Objekt Oberstdorf KG
Datenschutzbeauftragter
Martin-Luther-Platz 26
40212 Düsseldorf
E-Mail: datenschutz@rheinische-post.de

3. How do we process your data (purpose of processing) and on what legal basis?

We process personal data in accordance with the provisions of the General Data Protection Regulation (GDPR = DSGVO) and the Federal Data Protection Act (BDSG).

- For the fulfilment of contractual obligations (Art. 6 para. 1 b DSGVO)
The processing of data is necessary for the purpose of checking booking requests. In particular, we check whether free capacities are available in our company on the basis of the travel data you have provided.
- Due to legal requirements (Art. 6 para. 1 c DSGVO) or in the public interest (Art. 6 para. 1 e DSGVO)
Processing is carried out in accordance with statutory requirements, including the fulfilment of commercial and tax regulations as well as control and reporting obligations.
- In the context of weighing up interests (Art. 6 para. 1 f DSGVO)
Where necessary, we also process personal data to protect the legitimate interests of us or third parties, such as asserting legal claims and defence in legal disputes or to prevent and clarify criminal offences, measures to secure domestic authority.

4. Who are the recipients or categories of recipients to whom the data can be communicated?

Within the company, only those departments are granted access to the personal data that need those data to fulfil the above-mentioned purposes (processing of booking enquiries) as well as due to legal obligations. Contractors mandated by us may also receive data for these purposes. In addition to group-internal companies, these also include, for example, companies in the IT services sector. Generally only those persons who need your personal data for the proper course of our application procedure have access to it.

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5. Is data transferred to a third country or to an international organisation?

The transfer of personal data to recipients in third countries or international organisations is currently not taking place and is not planned for the future.

6. How long is the data retained (additional information during data collection)?

We retain personal data only for as long as there is a legitimate reason or other legal ground to do so, and will keep these legal bases under review. If there is no longer a legal ground for the data to be retained, we will erase personal data securely, or in some cases anonymise it. Insofar as your data is not subject to any statutory storage and documentation obligations (which may arise, inter alia, from the German Commercial Code (HGB) and amount to up to 10 years), it will be deleted after there is no longer legitimate reason to retain it. For example, after termination of a contract, storage of data related to the contract is required until the end of the respective statutory (according to §§ 195 ff. of the German Civil Code (BGB) usually 3 years, but in certain cases up to 30 years) or contractual limitation periods.

7. What rights do you have as a data subject (additional data collection information)?

As the person concerned, you can exercise the following rights:

- Information regarding your personal data stored
- Correction, deletion and limitation of the processing of your data
- Objection to the processing of your data
- Transmission of data provided by you
- If the processing of your data is based on a consent, you have the right to revoke this at any time.

8. What rights to complain do you have?

You have the right to complain to the competent data protection supervisory authority. The responsible point of contact is:

Die Landesbeauftragte für Datenschutz und Informationsfreiheit
Nordrhein-Westfalen
Kavalleriestraße 2-4
40213 Düsseldorf
Germany
0049 211 - 384240
poststelle@ldi-nrw.de

When making a booking request, you only need to provide the personal data required for the booking procedure. There is no obligation to provide us with this data. Without this data we will usually not be able to carry out the booking procedure.

If the Controller intends to process your personal data for a purpose other than that for which the personal data was collected, the Controller will provide you with information about this other purpose and all other relevant information prior to such further processing.